



MINDBRIDGE RESOURCES CORPORATION PERFORMANCE EVALUATION REPORT FORM

Name of Employee : INTAL, RYAN JOSEPH CRUZ Date of Rating: September 01, 2025
Family Name: INTAL First Name: RYAN JOSEPH M. I.: CRUZ
Location (Kindly check): ☒ Head Office ☐ Plant ☐ SPJ
Rating Period: From June 11, 2025 To: September 09, 2025
mm / dd / yy mm / dd / yy
Purpose of Rating (Kindly check):
☐ Regular Rating ☒ Completion of Probationary / Qualification Period ☐ Promotion ☐ Others: 3rd MONTH EVALUATION
Department: OPERATIONS
Location: North Hub, San Simon
Position: CYLINDER REPLIER

FACTORS	RATING				POINTS
1. KNOWLEDGE OF WORK:	Has exceptional knowledge of his own & related work. 9 to 10 pts.	Has required knowledge of own & related work. 7 to 8 pts.	Has required knowledge of own work only. 5 to 6 pts.	Needs additional instruction and guidance. 1 to 4 pts.	8
2. PRODUCTIVITY:	Usually exceeds standards. 36 to 40 pts.	Meets standards. 30 to 35 pts.	Seldom meets standards. 20 to 29 pts.	Never meets standards. 1 to 19 pts.	32
3. INITIATIVE:	Always 9 to 10 pts.	Usually 7 to 8 pts.	Sometimes 5 to 6 pts.	Rarely 1 to 4 pts.	8
4. DEDICATION TO DUTY:	Always dedicated to duty. 9 to 10 pts.	Usually dedicated to duty. 8 pts.	Sometimes dedicated to duty. 5 to 7 pts.	Rarely responds to company needs. 1 to 4 pts.	8
5. COOPERATION:	Always cooperative 9 to 10 pts.	Usually cooperative 8 pts.	Sometimes cooperative 5 to 7 pts.	Rarely cooperative 1 to 4 pts.	9
6. ATTENDANCE & PUNCTUALITY:	Tardiness within the allowable no or less. 9 to 10 pts.	With written warning/s (1st Offense) 7 to 8 pts.	With one (1) day suspension (2nd Offense) 5 to 6 pts.	With 3 days suspension (3rd Offense) 1 to 4 pts.	10
7. SAFETY AND / OR HOUSEKEEPING:	No record of accident / infraction against our safety / housekeeping rules. 9 to 10 pts.	No record of accident but w/ 1 infraction against our safety / housekeeping rules. 8 pts.	No record of accident but w/ 2 infraction against our safety / housekeeping rules. 5 to 7 pts.	Had an accident or had more than 2 infractions against our safety / housekeeping rules. 1 to 4 pts.	10
TOTAL					85

Previous Challenges and Accomplishments:
DEMONSTRATE A GOOD UNDERSTANDING OF HIS WORK AND IS DEDICATED TO HIS DUTIES.
HIS PERFECT ATTENDANCE AND WILLINGNESS TO WORK ON/ROOT SHOW HIS RELIABILITY.

Areas of Strengths:

Areas of Weaknesses / Development:

PER RATING	DESCRIPTION	Comments:
90-100	Outstanding	HE IS RELIABLE AND PRODUCTIVE EMPLOYEE. HE IS EXPECTED TO GROW INTO A MORE VERSATILE AND DEPENDABLE MEMBER OF THE TEAM.
75-89	Above Average	
50-74	Average	
49 below	Below Average	

RECEIVED

18 OCT 2025

Rated By

DANICO MATALO/CO ALENZA
Assistant Manager
Date: 9-26-05

Acknowledged by:

INTAL, RYAN JOSEPH CRUZ
CYLINDER REFILLER

Approved by

RICRIC CREAG
TERMINAL MANAGER

Date Signed

10/10/05

mm / dd / yy

Noted by

SARAH D. OCHOA
MRC- HR Associate

Date Signed

mm / dd / yy

EMPLOYEE DETAILS:

Date Hired: June 11, 2025
mm / dd / yy

Present Rate: 14,345.83 (MONTHLY)

Amount of

Increase:

Date of Last

Increase:

mm / dd / yy

Date Appointed

to Present Position:

New Rate:

FOR HUMAN RESOURCE MANAGEMENT DEPARTMENT

Nature of Recommendation

:

Reviewed by:

10/10/05
Human Resource Department

Approved Recommended Rate

:

Approved Recommended Position

:

Effectivity Date

:

mm / dd / yy

P2

PER RATING	DESCRIPTION
90-100	Outstanding
75-89	Above Average
50-74	Average
49 below	Below Average

Date Received	Date Completed	Remarks
		Signature